



# JOINT COMMISSION JEWELS

## Terms and Acronyms

### Action Plan:

Documented outline of specific projected activities to be accomplished within a specified period of time to meet a defined need, goal or objective.

### HEICS:

A generic crisis management plan expressly for comprehensive medical facilities.

### Incident Command System (ICS):

A flexible organizational structure, which provides a basic expandable system to mitigate any size emergency situation.

### Incident Commander (IC):

The individual who holds overall responsibility for incident response and management.

### N.J.L.I.N.C.S.:

Acronym for New Jersey Local Information Network and Communications System. It is a system of public health professionals and electronic public health information that enhances the identification and containment of diseases and hazardous conditions that threaten the public's health.

### S.T.A.R.T.:

Acronym for Simple Triage and Rapid Treatment.

### Triage:

The process of screening and classification of sick, wounded, or injured persons to determine priority needs in order to ensure the efficient use of medical manpower, equipment and facilities.

### Triage Tag:

A tag used by triage personnel to identify and document the classification, or level, of a patient's medical condition. New Jersey has its own standardized triage tag used throughout the state.

## Emergency Preparedness at Trinitas: What You Need to Know

### Emergency Preparedness at Trinitas

Trinitas Regional Medical Center has an emergency preparedness program that is charged with providing support during disasters and other emergencies that originate on-site, or are off-site events that impact the hospital operation such as fires, floods, snow storms, utility failures, and hazardous materials releases. The medical center has an **Emergency Preparedness Plan** that is a part of the environment of care procedures. Trinitas has supplies for multiple casualty patient decontamination, as well as supplies for a surge, or influx of patients into the hospital. Training in emergency preparedness is on-going.

### Important Facts

- The Board Room is used as the medical center **Emergency Operations Center (EOC or command center)**.
- The cafeteria is used for the **labor pool**. The labor pool is where non-nursing employees report when recalled or when told to report by their supervisor.
- The nursing office is used as the **nursing labor pool**. The nursing labor pool is where nurses report when recalled or when told to report by their supervisor.
- There is a **decontamination room** connecting the ambulance bay to the emergency department. All patients are decontaminated before access to the emergency department.
- **Decontamination equipment** is kept in a shed adjacent to the emergency department ambulance bay for large scale/multiple casualty scenarios like a chemical plant explosion or terrorism event.

### Names You Need to Know:

**Robert Donegan:** Hospital Security Officer, ext 5026

**Philip Solomon:** Emergency Preparedness Coordinator, 908.527.5222 ext. 22

### HEICS

HEICS (pronounced "hicks") is the **Hospital Emergency Incident Command System**. It is an emergency management system which employs a logical management structure, defined responsibilities, clear reporting channels, and a common nomenclature to help unify hospitals with other emergency responders such as police, fire, emergency medical services (EMS), and emergency management. HEICS is made up of positions on an organizational chart. Each position has a specific mission to address in an emergency situation. Each position has an individual checklist designed to direct the assigned individual in disaster recovery tasks. Personnel are typically assigned to positions paralleling their normal job, however, a key point of incident command is flexibility in fulfilling roles. The HEIC plan includes forms to enhance the overall system and promote accountability.