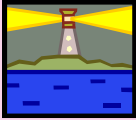


# JOINT COMMISSION JEWELS



**Every department has specific patient safety responsibilities.**

**For example:**

**On the clinical units:**

Medication safety involves dispensing the right dose of the right drug, to the right patient at the right time via the right route.

Medications should not be left on the top of the med carts. Medication carts should be locked when unsupervised.

**Dietary:**

All patients must receive age appropriate meals. For example, items such as grapes, hot dogs or chicken on the bone should never be found on the meal tray of a toddler.

**Housekeeping:**

Chemicals should never be left unsupervised on housekeeping carts. When washing the floors, wash one side at a time, using appropriate "Wet Floor" signs. Allow to dry thoroughly before washing the other side.

**Transporters:**

Must be able to identify age appropriate needs of the patient, never leaving the wheelchair or stretcher unattended.

**Radiology:**

Must be aware of proper positioning techniques for the patient to avoid injury.

**Patient Registration:**

Be sure patient's name is spelled correctly on the ID bracelet. Obtain information about Advance Directives from the patient. Instruct the patient about Patient Rights and Responsibilities

## Spotlight on Patient Safety

How can you help to keep our patients safe?

- ◆ Hand washing and changing gloves between tasks are the two most important actions that you can take to prevent transmission of infection from person to person.
- ◆ Practice Standard Precautions at **ALL** times with **ALL** patients.
- ◆ Use appropriate PPE (Personal Protective Equipment) such as gloves, masks (with and without face shields), gowns and respirator masks (T.B.) as necessary.
- ◆ Ensure that all patients wear an Identification band. NEVER dispense medications, distribute a meal tray, draw blood or perform a test or procedure on a patient who is not wearing an ID bracelet.
- ◆ Know what to do in response to an Emergency Code situation. If you have questions, ask your Supervisor or Department Manager.
- ◆ Never use the contents of an unlabeled container. If unsure about the contents, ask your Manager for direction.
- ◆ Keep clean linen carts covered at all times.
- ◆ Everyone is a part of the Fall Prevention Team. If you see something on the floor that does not belong-pick it up; clean up spills immediately; keep hallways and patient rooms clutter free; be sure to lock the wheels of beds, stretchers and wheelchairs when moving patients on or off such equipment.
- ◆ Remove medications sent to units via the Translogic Tube system promptly.
- ◆ Keep equipment in good working condition — remove broken equipment from service immediately, tag and send for repair.

*Make TRMC a Safe Harbor for all of our patients, visitors and staff.*